

Carrie Brumbaugh
Wyoming District Nominating Committee
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October 5, 2009

To; Wyoming District LWML Society Presidents, Zone Presidents and District Officers

From; Carrie Brumbaugh, Nominating Committee Chairman

The Wyoming District LWML Convention will be held June 17-19, 2010 in Gering Nebraska. At this time we need women who are willing to serve as officers for the District LWML. Offices that must be filled at this time are as follows: President, Vice President of Servant Resources, Vice President of Human Care, and Treasurer. These officers are elected to serve a term of four (4) years, and will be installed prior to the adjournment of the convention. The duties of these offices are attached.

After giving prayerful consideration, I pray that the Lord will move someone in your society to submit her name as nominee for a District elected office.

A blank nomination form is attached. Please fill out and return to me, or any member of the nominating committee, before February 1, 2010, in time to report to the District Board meeting in February. Please make copies or send by email if you need additional blank forms.

Members of the nominating committee are:

Melvina Dillman 120340 County Road D Mitchell, NE 69357 308-623-2201 jmdillman@telecomwest.net	Jan Vogelsang 1914 Prairie Riverton, WY 82501 307-856-6954 abbyteddy@yahoo.com	Connie Shell 233 Reed Street Crawford, NE 68339 308-665-3967 nanashell1@msn.com
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Rev Michael Wittrock
303 S Main P.O. Box 531
Rushville, NE 69360
308-327-7656
mcwittrock@rushville.net

LUTHERAN WOMEN'S MISSIONARY LEAGUE
WYOMING DISTRICT

OFFICE _____

NAME _____ MEMBER OF _____ SOCIETY

ADDRESS _____

TELEPHONE _____

LWML and Church affiliated activities:

Community activities:

Write a brief resume about you and your family:

I hereby give my consent to run for _____

Office

of the Wyoming District LWML at the 2010 District Convention and have read the list of duties for this office.

Signature of Nominee

Return by email or postal service, together with a small picture of yourself, to me or any member of the nominating committee no later than February 1, 2010.

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Duties of officers

Section 1 – The President shall:

- a. Preside at all District Conventions, and at all meetings of the Board of Directors and the Executive Committee;
- b. Be a member ex-officio of all committees except the Nominating Committee;
- c. Appoint additional officers and committee chairmen, subject to the approval of the Executive Committee;
- d. Receive and approve all vouchers for payment of money from the treasury for all legitimately incurred expenditures and bills;
- e. Present at the District Convention a Charter of membership to a society upon its approval of membership in the district;
- f. Advise Zone Presidents whenever a new society in that zone joins the district organization;
- g. Represent the district at the national LWML Board of Director's meetings;
- h. Present a report to the convention, including business enacted by the Executive Committee and Board of Directors;
- i. Be authorized to sign checks for the Financial Secretary or Treasurer in an emergency.

Section 4 – The vice President of Human Care may perform the duties of the office of the President in the absence or at the request of the President and shall:

- a. be coordinator, chairman and advisor of the Human Care Department (See Article XIII, Section 4);
- b. be chairman of the Scholarship Committee (See Article XIV, Section 3 c).

Section 5 – The Vice President of Servant Resources may perform the duties of the office of the President in the absence or at the request of the President; and shall:

- a. fill the temporary vacancy in the office of the President until the Board elects a new one (See Article VI, Section 3 a).
- b. serve as chairman of the Bylaws and Resolutions committee and the Nominating Committee;
- c. maintain up-to-date copies of the Bylaws and Procedure Manual;
- d. forward copies of the District Bylaws to all societies, Board of Directors and required number of copies to the national LWML Structure Committee Chairman;
- e. be coordinator, chairman and advisor of the Servant Resources Department (See Article XIII – Department).
- f. be authorized to sign checks for the Financial Secretary or Treasurer in an emergency;
- g. furnish a fidelity bond at the expense of the District LWML.

Section 8 – The Treasurer shall:

- a. Apportion all mite box contributions received from the Financial Secretary in such manner that the District LWML retains 75% while 25% shall be remitted to the national LWML;
- b. Receive any other monies from the Financial Secretary, keep an accurate record of all receipts and disbursements, and make all payments authorized by the President;
- c. Prepare a quarterly statement of receipts and disbursements for the District Board of Directors and the official newsletter publication;
- d. Furnish a fidelity bond at the expense of the District LWML;
- e. Submit books for financial review at the close of fiscal year or upon request of the District Executive Committee.